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KENNETH L. JORGENSEN  
FIRST ASSISTANT DIRECTOR  
MARTIN A. COLE  
ASSISTANT DIRECTORS  
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TIMOTHY M. BURKE  
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OFFICE OF  
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OFFICE OF  
APPELLATE COURTS

APR 20 2005

FILED

April 18, 2005


Mr. Frederick Grittner  
Clerk of Appellate Court, Room 305  
25 Rev. Dr. Martin Luther King, Jr., Blvd.  
St. Paul, MN 55155

Re: Lawyers Professional Responsibility Board Budget

Dear Fred:

Enclosed are 12 copies of the FY'06 – FY'08 Lawyers Professional Responsibility Board budget that was approved by the Board. If you have any questions or comments regarding the budget, please contact me.

Very truly yours,



Kenneth L. Jorgensen  
Director

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Enclosures

Cc: Honorable Russell A. Anderson (w/enclosure)

Jamie Nordstrom (w/enclosure)

**3/17/2005**

**Lawyers Professional Responsibility Board**

**FY'2005 Income**

**Summary**

**BALANCE FORWARD IN 7/1/04** **\$1,532,444**

**Anticipated Income**

Atty Reg Fees:	17,650 @ \$122 =	\$2,153,300	(more than 3 yrs)
	2,500 @ \$24 =	\$60,000	(non-resident)
	2,500 @ \$26=	\$65,000	(3 yrs and less)
	800 New Admittees @ \$18 =	\$14,400	
	Total Atty Reg Receipts	\$2,292,700	
Other Income:	Client Security Fund	\$51,654	
	Judgments	\$18,763	
	Professional Corporations	\$47,792	
	Miscellaneous	<u>\$14,333</u>	
	Total Other	<u>\$132,542</u>	

**Total Anticipated Income** **\$2,425,242**

**TOTAL AVAILABLE FUNDS** **\$3,957,686**

**FY'2005 ESTIMATED EXPENDITURES** **\$2,302,049**

**ESTIMATED BALANCE 6/30/05** **\$1,655,637**

**FY'2006 Income**

**Summary**

**ESTIMATED BALANCE FORWARD IN 7/1/05** **\$1,655,637**

**Anticipated Income**

Atty Reg Fees:	18,000 @ \$122 =	\$2,196,000	(more than 3 yrs)
	2,500 @ \$24 =	\$60,000	(non-resident)
	2,500 @ \$26=	\$65,000	(3 yrs and less)
	800 New Admittees @ \$18 =	\$14,400	
	Total Atty Reg Receipts	\$2,335,400	
Other Income:	Client Security Fund	\$48,796	
	Judgments	\$19,661	
	Professional Corporations	\$51,958	
	Miscellaneous	<u>\$14,763</u>	
	Total Other	<u>\$135,178</u>	

**Total Anticipated Income** **\$2,470,578**

**TOTAL AVAILABLE FUNDS** **\$4,126,215**

**FY'2006 ESTIMATED EXPENDITURES** **\$2,560,251**

**ESTIMATED BALANCE 6/30/06** **\$1,565,964**

**FY'2007 Income**

**Summary**

**ESTIMATED BALANCE FORWARD IN 7/1/06** **\$1,565,964**

**Anticipated Income**

Atty Reg Fees:	18,350 @ \$122 =	\$2,238,700	(more than 3 yrs)
	2,500 @ \$24 =	\$60,000	(non-resident)
	2,500 @ \$26=	\$65,000	(3 yrs and less)
	800 New Admittees @ \$18 =	\$14,400	
	Total Atty Reg. Receipts	\$2,378,100	

Other Income:	Client Security Fund	\$51,472	
	Judgments	\$20,223	
	Professional Corporations	\$52,594	
	Miscellaneous	<u>\$15,206</u>	
	Total Other	<u>\$139,495</u>	

Total Anticipated Income **\$2,517,595**

**TOTAL AVAILABLE FUNDS** **\$4,083,559**

**FY'2007 ESTIMATED EXPENDITURES** **\$2,624,005**

**ESTIMATED BALANCE 6/30/07** **\$1,459,554**

**FY'2008 Income**

**Summary**

**ESTIMATED BALANCE FORWARD IN 7/1/07** **\$1,459,554**

**Anticipated Income**

Atty Reg Fees:	18,700 @ \$122 =	\$2,281,400	(more than 3 yrs)
	2,500 @ \$24 =	\$60,000	(non-resident)
	2,500 @ \$26=	\$65,000	(3 yrs and less)
	800 New Admittees @ \$18 =	\$14,400	
	Total Atty Reg. Receipts	\$2,420,800	

Other Income:	Client Security Fund	\$50,641	
	Judgments	\$20,110	
	Professional Corporations	\$52,517	
	Miscellaneous	<u>\$15,662</u>	
	Total Other	<u>\$138,930</u>	

Total Anticipated Income **\$2,559,730**

**TOTAL AVAILABLE FUNDS** **\$4,019,284**

**FY'2008 ESTIMATED EXPENDITURES** **\$2,781,446**

**ESTIMATED BALANCE 6/30/08** **\$1,237,838**

LAWYERS PROF. RESP. BOARD  
FY'02 - FY'08 ACTUAL AND ANTICIPATED EXPENDITURES

3/16/05	<u>FY'02 Expend</u>	<u>FY'03 Expend</u>	<u>FY'04 Expend</u>	<u>FY'05 Antic Expend</u>	<u>FY'06 Budget</u>	<u>FY'07 Budget</u>	<u>FY'08 Budget</u>
1. Payroll/Benefits	\$1,549,324	\$1,538,791	\$1,568,631	\$1,670,000	\$1,903,212	\$2,017,405	\$2,138,449
2. Rents and Leases	\$239,734	\$249,549	\$269,238	\$326,297	\$330,706	\$338,487	\$347,547
3. Repairs	\$7,230	\$19,447	\$11,243	\$30,233	\$15,000	\$15,900	\$16,854
4. Printing/Advert	\$5,219	\$10,339	\$9,023	\$9,593	\$16,000	\$16,960	\$17,978
5. Professional/Tech	\$12,824	\$20,554	\$36,322	\$21,787	\$30,000	\$31,800	\$33,708
6. Data Processing	\$4,038	\$22,848	\$36,347	\$85,000	\$85,000	\$40,000	\$42,400
7. Purch Serv & Ins.	\$20,830	\$35,056	\$28,153	\$33,000	\$42,980	\$45,559	\$48,292
8. Communications	\$21,572	\$28,787	\$27,854	\$29,214	\$35,000	\$37,100	\$39,326
9. Travel In State	\$4,110	\$2,685	\$3,450	\$3,258	\$3,453	\$3,661	\$3,880
10. Travel Out-of-State	\$8,240	\$1,877	\$877	\$11,000	\$12,100	\$12,826	\$13,596
11. Fee/Fixed Charges	\$7,145	\$5,085	\$5,120	\$7,667	\$10,000	\$10,600	\$11,236
12. Supplies	\$38,286	\$50,987	\$33,677	\$30,000	\$31,800	\$33,708	\$35,730
13. Furn & Equipment	<u>\$62,093</u>	<u>\$10,019</u>	<u>\$20,728</u>	<u>\$45,000</u>	<u>\$45,000</u>	<u>\$20,000</u>	<u>\$21,200</u>
TOTAL	\$1,980,645	\$1,996,024	\$2,050,663	\$2,302,049	\$2,560,251	\$2,624,005	\$2,781,446

LAWYERS PROF. RESP. BOARD  
FY'02 - FY'08 ACTUAL AND ANTICIPATED EXPENDITURES

**FY'06 Footnotes**

1. Payroll - FY'03 low due to Dir position vacant 3.5 mos., Atty on family leave 7 mos., Atty III position vacant 7 mos.  
FY'04 low due to 1.5 vacant atty positions, Asst Dir on medical leave. FY'06 - see Attachment A. FY'07 and FY'08 increased by 6%.
2. FY'04 rent is \$16.50 for 1 mos.+ \$17.00 sq ft for 8 mos. + \$23.50 sq. ft. for 3 mos. @ 11,158 sq ft + \$37,674 parking + \$27,856 for courtroom  
FY'05 rent is \$23.50 sq ft @ 11,158 sq ft + \$39,312 parking + \$23,772 for courtroom  
FY'06 rent is \$23.50 sq ft for 1 mos. + \$24.00 sq ft for 11 mos. @ 11,158 sq ft + \$37,674 parking + \$24,705 for courtroom.  
FY'07 rent is \$24.00 sq ft for 1 mos. + \$24.50 sq ft for 11 mos. @ 11,158 sq ft + \$39,557 parking + \$25,023 for courtroom.  
FY'08 rent is \$24.50 sq ft for 1 mos. + \$25.00 sq ft for 11 mos. @ 11,158 sq ft + \$41,536 parking + \$26,524 for courtroom.  
Courtroom rent at MJC proj 6% increase in FY'08. Parking proj 5% increase per year. Includes \$1,000/year daily pkg at MJC for hearings.  
All parking figures do not reflect the income received from employee's portion of parking expense - (\$12,000 in FY'05)
3. Repairs - Misc. equip repairs & service contracts for Xerox, Pitney Bowes, IKON  
FY'03 is high due to costs associated to move. FY'05 includes cost of remodeling reception area.
4. Printing & Advertising - Includes printing of complaint, opinion, trust account and Quicken brochures, letterhead, advertising.  
FY'03 is high due to costs associated to move and Director advertising. FY'06 printing new rules and brochures.
5. Prof. & Tech. Services - Includes court reporting, expert witnesses in major litigation and accountants.  
Line item fluctuates greatly from year to year. FY'04 high due to attorney hired as independent contractor.  
FY'06 increased for expert testimony and increased forensic costs.
6. Data Processing  
FY'03 includes funds for ongoing maintenance, Westlaw and software upgrades.  
FY'04 includes funds for website development and ongoing maintenance and software upgrades.  
FY'05 includes funds for MARS replacement project and enhancing website to allow for public search of discipline.  
FY'06 includes funds for changes to Advisory Opinion, ADRS & website due to new rule changes and ongoing maintenance.
7. Purchased Services & Insurance - Includes Board Member expenses, Board mtg expenses, DEC seminar expenses, indirect costs;  
bank searches and temporary employment services. FY'03 high due to costs associated to move. FY'04 high due to increased Westlaw usage.  
FY'05 - Westlaw contract obtained. Increased translations costs.  
FY'06 increased for interpreter/translation services, witness travel and Westlaw contract.

LAWYERS PROF. RESP. BOARD  
FY'02 - FY'08 ACTUAL AND ANTICIPATED EXPENDITURES

8. Communications - Includes postage, WATS, telephone, toll-free line, voice mail.  
Increase in FY'03 due to move. FY'06 increase due to costs associated to new phone system.
9. Travel In-State - Reimbursement of employee travel expenses. FY'06 is 6% increase over previous year.
10. Travel Out-Of-State - Supreme Court travel freeze implemented in FY'03 and FY'04.  
FY'05 - Conference in Salt Lake City and Chicago.
11. Fees & Fixed Charges - Includes memberships, conferences, training expenses and service fees.  
FY'06 increased for training and development expenses.
12. Supplies - General office supplies and furniture under \$2,000. FY'03 is high due to move.  
FY'06 is 6% increase over FY'05.
13. Furniture & Equipment -  
FY'02 includes new computers, printers and new server.  
FY'03 includes new conf room furniture, new chair, new printer.  
FY'04 includes funds for replacing laptops and computer communication boxes.  
FY'05 includes funds for replacing phone system, office furniture, projector, laptop, printers.  
FY'06 includes funds for new computers and office furniture as needed.

**FY'07 - FY'08 Footnotes**

All line items except rent, data proc and furniture and equipment increased by 6% per year.

3/14/05  
FY'06  
Salaries - OLPR

Review Date	Employee Name	7/1/05 Salary w/1.5% ATB	FY'06 Salary w/inc	FICA - 6.2% MED. - 1.45%	MSRS - 4%	Ins.	FY'06 Total
12/2	K. Jorgensen-1	\$109,411	\$111,295	\$7,194	\$7,378	\$14,500	\$140,367
12/11	Cole-2	\$93,751	\$94,751	\$6,954	\$6,385	\$14,500	\$122,590
	Vacant Sr. Asst-3	\$86,840	\$86,840	\$6,643	\$3,474	\$14,500	\$111,457
2/12	Shaw-4	\$86,840	\$87,840	\$6,720	\$3,514	\$5,750	\$103,823
5/8	Burns-5	\$86,840	\$87,840	\$6,720	\$3,514	\$14,500	\$112,573
10/5	Burke-6	\$81,265	\$83,043	\$6,353	\$3,322	\$14,500	\$107,218
8/6	Klausing-7	\$76,379	\$78,403	\$5,998	\$3,136	\$14,500	\$102,037
6/25	Hanson-8	\$55,833	\$55,833	\$4,271	\$2,233	\$5,750	\$68,088
12/17	Ascher-9	\$51,594	\$52,377	\$4,007	\$2,095	\$14,500	\$72,979
7/19	Bennett-10	\$50,091	\$50,985	\$3,900	\$2,039	\$5,750	\$62,675
10/17	P. Jorgensen-11	\$31,262	\$31,910	\$2,441	\$1,276	\$0	\$35,628
8/14	Boushley-12	\$40,424	\$41,444	\$3,171	\$1,658	\$5,750	\$52,023
8/28	LaRue-13	\$43,284	\$44,326	\$3,391	\$1,773	\$14,500	\$63,990
6/19	Drinane-14	\$50,383	\$50,383	\$3,854	\$2,015	\$14,500	\$70,753
1/13	Nelson-15	\$54,351	\$55,120	\$4,217	\$2,205	\$14,500	\$76,041
2/21	Daubenspeck-16	\$63,099	\$63,359	\$4,847	\$2,534	\$14,500	\$85,240
10/19	Trejo-17	\$50,091	\$51,128	\$3,911	\$2,045	\$5,750	\$62,834
2/22	Krueger-18	\$45,456	\$46,456	\$3,554	\$1,858	\$5,750	\$57,618
2/26	Capecchi-19	\$38,983	\$39,983	\$3,059	\$1,599	\$14,500	\$59,141
3/24	Peerman-20	\$45,268	\$45,318	\$3,467	\$1,813	\$14,500	\$65,098
1/26	Jungmann-21	\$35,099	\$35,592	\$2,723	\$1,424	\$5,750	\$45,489
8/1	Hennen-22	\$38,169	\$39,169	\$2,996	\$1,567	\$14,500	\$58,232
1/26	Breidel-23	\$33,993	\$34,476	\$2,637	\$1,379	\$14,500	\$52,992
10/25	Delmonico-24	\$19,356	\$19,856	\$1,519	\$794	\$10,875	\$33,045
9/24	Chaudhary-25	\$21,112	\$21,112	\$1,615	\$844	\$0	\$23,572
	Supreme Court Employees						
	Wicker-26	\$4,853	\$4,998	\$382	\$200	\$575	\$6,155
	Ahlgren-27	\$4,331	\$4,460	\$341	\$178	\$575	\$5,555
	Overtime and work comp						\$1,000
	Staffing and severance						\$45,000
			\$1,418,299	\$106,885	\$62,253	\$269,775	\$1,903,212

Attachment A

3/14/05

FY'06

**Salaries - OLPR**

Salaries are based on 2088 hours per year, 1.5% ATB and 3% merit increase unless otherwise noted.  
Insurance increased 15% over FY'05.

Jorgensen-1	1-\$52.40 @ 888 hrs. + \$53.97 @ 1200 hrs. 6% retirement + \$700 for income protection plan. FICA (6.2%) to \$90,000, Medi (1.45%) to \$111,295
Cole-2	2-\$44.90 @ 2088 hrs. + \$1,000 stability payment 6% retirement + \$700 for income protection plan. FICA (6.2%) to \$90,000, Medi (1.45%) to \$99,751
Vacant-3	3-\$41.59 @ 2088 hrs.
Shaw-4	4-\$41.59 @ 2088 hrs. + \$1,000 stability pymt.
Burns-5	5-\$41.59 @ 2088 hrs. + \$1,000 stability pymt.
Burke-6	6-\$38.92 @ 568 hrs.+ \$40.09 @ 1520 hrs.
Klausing-7	7-\$36.58 @ 248 hrs.+ \$37.68 @ 1840 hrs.
Hanson-8	8-\$26.74 @ 2088 hrs.
Ascher-9	9-\$24.71 @ 1044 + \$25.46 @ 1044 hrs.
Bennett-10	10-\$23.99 @ 180 + \$24.71 @ 1908 hrs.
P. Jorgensen-11	11-1248/yr. \$25.05 @ 384 hrs. + \$25.80 @ 864 hrs.
Boushley-12	12-\$19.36 @ 328 hrs. + \$19.94 @ 1760 hrs.
LaRue-13	13-\$20.73 @ 408 hrs. + \$21.35 @ 1680 hrs.
Drinane-14	14-\$24.13 @ 2088 hrs.
Nelson-15	15-\$26.03 @ 1022 hrs. + \$26.81 @ 850 hrs.
Daubenspeck-16	16-\$30.22 @ 1368 hrs. + \$30.58 @ 720 hrs. Hit top of salary range.
Trejo-17	17-\$23.99 @ 648 hrs.+ \$24.71 @ 1440 hrs.
Krueger-18	18-\$21.77 @ 2088 hrs. + \$1,000 stability payment.
Capecchi-19	19-\$18.67 @ 2088 hrs. + \$1,000 stability payment
Peerman-20	20-\$21.68 @ 1528 hrs. + \$21.77 @ 560 hrs. Hit top of salary range.
Jungmann-21	21-\$16.81 @ 1102 hrs. + \$17.31 @ 986 hrs.
Hennen-22	22-\$18.28 @ 2088 hrs. + \$1,000 stability payment
Breidel-23	23-\$16.28 @ 1102 hrs. + \$16.77 @ 986 hrs.
Delmonico-24	24-Works 3 days per week. \$15.51 @ 1248 hrs. + \$500 stability payment
Chaudhary-25	25-Part-time employee. \$16.24 @ 1300 hrs.
Wicker-26	26-LPRB pays 10% of salary.
Ahlgren-27	27-LPRB pays 10% of salary.